



**Zelham, Inc.**  
**Employment Application**

Position you are seeking (you must fill out one application for each position you are applying for)

How did you learn about this position?

- Friend                                       Employment Dept                                       Walk-In                                       Website  
 Advertisement (specify source) \_\_\_\_\_  Other: \_\_\_\_\_

Last Name		First Name		Middle Name
Address		Phone #	Email	
City	State		Zip	

Have you ever filed an application with Zelham, Inc. before?  Yes  No  
 If yes, please give date: \_\_\_\_\_

Do any of your friends or relatives, other than a spouse work here?  Yes  No  
 If yes, please give name, relationship and position: \_\_\_\_\_

Have you ever been employed with Zelham, Inc. before?  Yes  No  
 If yes, please give date and position: \_\_\_\_\_

Are you at least 18 years of age?  Yes  No  
 If you are under 18 years of age, you may need to provide proof of your eligibility to work

Are you eligible to work in the US?  Yes  No

Are you currently employed?  Yes  No  
 If yes, may we contact your current employer?  Yes  No

Are you currently on lay-off status and subject to recall?  Yes  No

Will you travel if a job requires it?  Yes  No

Have you ever been convicted of a crime?  Yes  No

If yes, please give date and reason for conviction: \_\_\_\_\_

(All positions at ZELHAM, INC. are subject to a Criminal Background Check.)

Are you capable of performing, with or without reasonable accommodation the essential duties of the job for which you are applying? (Do not answer unless you have read the job description.)  Yes  No

Date available for work: \_\_\_\_\_

What is your desired salary range? \_\_\_\_\_



**Zelham, Inc.**  
**Employment Application**

**Shift Availability**

Can you work any shift?       Yes       No

Please check your availability to work:

Regular Full-Time       Regular Part-Time at \_\_\_\_\_hours/week

Temp/Seasonal Full-Time     Temp/Seasonal Part-Time at \_\_\_\_\_hours/week

Mornings     Afternoons       Evenings       Weekends       Sundays

**Education & Training**

School	Name, City & State of School	Course of Study	# Years	Diploma/Degree
High School				<input type="checkbox"/> Yes <input type="checkbox"/> No
Undergraduate School				<input type="checkbox"/> Yes <input type="checkbox"/> No
Graduate School				<input type="checkbox"/> Yes <input type="checkbox"/> No
Other (Specify)				<input type="checkbox"/> Yes <input type="checkbox"/> No

Please state any additional information and skills you feel may be helpful to us in considering your application:

---



---



---



---



---



---



---



---



# Zelham, Inc.

## Application-Work History and References

Complete this section even if you are attaching a resume, begin with your most recent position.

Employer:	Dates Employed		Work performed/Responsibilities:
	From:	To:	
Address:	Hourly/Salary Rate		
	Start:	End:	
Supervisor:			May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Telephone Number:			
Job Title	Reason for leaving:		

Employer:	Dates Employed		Work performed/Responsibilities:
	From:	To:	
Address:	Hourly/Salary Rate		
	Start:	End:	
Supervisor:			May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Telephone Number:			
Job Title	Reason for leaving:		



# Zelham, Inc.

## Application-Work History and References

Employer:	Dates Employed		Work performed/Responsibilities:
	From:	To:	
Address:	Hourly/Salary Rate		
	Start:	End:	
Supervisor:	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Telephone Number:			
Job Title	Reason for leaving:		

### Professional/Business References – Please do not include family members.

Name	Address & Phone Number	Occupation
1.		
2.		
3.		

### Applicant's Certification – Please read this carefully before signing the application!

- Zelham, Inc. is an equal opportunity employer and will consider applicants for all positions without regard to race, age, color, religion, marital status, nation origin, disability, veteran status or any other legally protected status.
- No applicant will be rejected as a result of any impairment, which, with reasonable accommodation, does not prevent performance of the work.
- Zelham, Inc. will not tolerate sexual harassment or harassment on the basis of any protected class status in the workplace.
- I understand that, if selected, I will be required to provide proof of my identity and legal right to work in the United States prior to actual employment at Zelham, Inc.
- I certify that I have answered truthfully and have not knowingly withheld information relative to my application. I understand that any misrepresentation or material omission on the application will result in my being eliminated from further consideration. I further understand that, if accepted for employment, any misrepresentation or material omission that becomes known to Zelham, Inc. may result in immediate termination of my employment.
- I hereby authorize all previous employers and supervisors, including all persons with and for whom I have worked, to give Zelham, Inc.'s representative's any and all information regarding me and my previous employment. I release Zelham, Inc. and all previous employers and supervisors from liability for any damages that may result from furnishing information to Zelham, Inc.
- In consideration of my employment, I agree to adhere to all existing and future instructions, rules and policies of Zelham, Inc. I also understand that Zelham, Inc. reserves the right to change wages, hours and working conditions as deemed necessary and that no representative of Zelham, Inc. has any authority to enter into any agreement for employment for any specified period or to make any agreement contrary to the foregoing.
- I understand that all employees of Zelham, Inc., with respect to length of employment, are considered to be "at will." This means that I may terminate my employment with Zelham, Inc. at any time, without notice, without liability, for any extended period. Similarly, Zelham, Inc. may terminate my employment with Zelham, Inc. at any time without notice, without liability, for any extended period. There is no guaranteed length of employment for any employee. Similarly, any representation by any agent or employee of Zelham, Inc. to the contrary is not authorized or binding upon Zelham, Inc. unless in writing and signed by President or Vice President of Zelham, Inc.

I have read and reviewed the above certification statements and other information provided on the application.

Applicants Signature: \_\_\_\_\_

Date: \_\_\_\_\_